



**Brazos County Regional Mobility Authority
Regular Board Meeting**

Wednesday, September 23, 2020 at 9:00 a.m.

Conducted Remotely via Zoom

Please email Lisa Lyon at llyon@bcsmpto.org prior to 5:00 p.m. on September 22, 2020, to request log-in information for meeting.

1. Welcome and Open Meeting

Chair Tedi Ellison will call the meeting to order, lead the Pledge of allegiance to the American and Texas flags and offer an invocation.

2. Public Comments Regarding Items Not on the Agenda

Individuals who wish to address the Board of Directors must request to comment. To comment, contact Lisa Lyon at llyon@bcsmpto.org prior to 5:00 pm on September 22, 2020. Include name, address and subject to comment on in the body of the email. Please limit your comments to three minutes per topic.

3. Announcement of New Board Member

The Board welcomes Jason Bienski as the newest member of the RMA Board replacing Ms. Ann Horton.

4. Minutes from the May 26, 2020, RMA Board Meeting

*Consider adoption – **Action Requested.** (See attachment)*

5. Review and Possible Adoption of the RMA Strategic Plan

*In odd numbered fiscal years, the Texas Transportation Code requires that each RMA in the State develop and submit a Strategic Plan that begins with the next odd-numbered fiscal year (FY 2021 which begins on October 1) and covers RMA operations for the next five years. Since the RMA does not have an Executive Director who would normally be tasked with developing the plan, R. Alan Munger was appointed as the Board member to chair a committee to draft the Strategic Plan. Mr. Munger recruited the following individuals to serve on the committee: Mr. Steve Aldrich, Brazos County Commissioner, Mr. Paul Kaspar, City of Bryan, Mr. Troy Rother, City of College Station, Dr. Tim Lomax, Texas A&M Transportation Institute, Mr. Doug Marino, Texas Department of Transportation – Bryan District and Mr. Dan Rudge, Bryan/College Station MPO to serve on the committee. A draft document has been completed and the Board is being asked to review and consider adoption of this draft. **Action Requested.** (See attachment)*

6. Review and Possible Adoption of Shared Expense Agreement between the RMA and the Brazos County Metropolitan Planning Organization (BCSMPO)

*There were concerns from the Federal Highway Administration and the Texas Department of Transportation Planning & Programming Division regarding commingling of funds between the RMA and BCSMPO. To show the RMA is not using State Planning funds to pay for any portion of RMA operations, these agencies have asked that an agreement is signed to clarify how expenditures that could be used for both the RMA and BCSMPO are being accounted for separately. The Shared Expense Agreement follows the FY 2021 Budget that was adopted by the RMA and there was no increase in funds. This document has been drafted by the BCSMPO and the Board is being asked to review and consider adoption. **Action Requested.** (See attachment)*

7. Review Draft Policy Documents

The RMA will use Brazos County's current Drug and Alcohol Policy and Travel Policy developed by the Brazos County Human Resource Department and the Brazos County Auditor's Office respectively. The Board does not have to take action on these policies; however, they have been compiled for the Board and should answer any questions the Board may have on these policies. (See attachments)

8. Board Member Reports

Board Members who have been assigned to specific duties will be called upon at this time to give updates on the progress of their specific tasks.

- *Vice-Chair Dennis Christiansen – RMA Website and Logo Development*
- *Veronica Morgan – University Drive Feasibility Study*

9. Chairman's Report

The Chairman will provide an update on items as appropriate and will include:

- *Legislative Updates*
- *Other items deemed appropriate by Chair*

10. Adjourn