



January 27, 2021

James M. Bass
Executive Director
Texas Department of Transportation
125 East 11th Street
Austin, TX 78701

RE: Submission of Brazos County Regional Mobility Authority (BCRMA) Compliance Report Pursuant to 43 TAC §26.65(a)

Dear Mr. Bass:

Attached is a copy of the BCRMA's Compliance Report for the 2020 Fiscal Year. This Compliance Report is submitted in satisfaction of the requirement set forth in 43 TAC §26.65(a).

This Compliance Report was approved by official action of the BCRMA Board of Directors on January 27, 2021. As the Board Chair of the BCRMA, I hereby certify that the enclosed Compliance Report is correct.

If you have any questions, call me at (970) 260-5299.

Sincerely,

A handwritten signature in blue ink that reads "Tedi Ellison by [initials]".

Tedi Ellison, Board Chair
Brazos County Regional Mobility Authority

cc: Phillip Tindall, AICP, Planner, Transportation Planning and Programming Division, TxDOT
Jessica Butler, P.E., Director, Transportation Planning and Programming Division, TxDOT
Lance W. Simmons, P.E., District Engineer, TxDOT Bryan District

Brazos County Regional Mobility Authority
Compliance Report

Texas Administrative Code Title 43, Part I, Chapter 26, Subchapter G
§26.65(a) Annual Reports to the Commission

Compliance Rule	Compliance Statement	Certification
<i>Rule §26.61 Written Reports:</i>		
The annual operating and capital budgets adopted by the RMA year.	The RMA adopted an annual operating budget (see attached). No capital budget was adopted.	Attested by RMA Chair
Any annual financial information and notices of material events required to be disclosed under Rule 15c2-12 of the SEC.	N/A	Attested by RMA Chair
To the extent not disclosed in another report required in this compliance report, a statement of any surplus revenue held by the RMA and a summary of how it intends to use the surplus revenue.	The RMA received one time allocations from six entities totaling \$100,000. The carryover funds will be used in the operating budgets of future fiscal years.	Attested by RMA Chair
An independent auditor's review of the reports of investment transactions prepared under Government Code, §2256.023.	As our fiscal agent, the RMA's books and records are maintained by the Brazos County Auditor's Office. Audit's and reports of investment transactions are conducted and prepared by an independent auditor and will be completed in May 2021.	Attested by RMA Chair
<i>Rule §26.62 Annual Audit:</i>		
The RMA shall maintain its books and records in accordance with generally accepted accounting principles in the United States and shall have an annual financial and compliance audit of such books and records.	As our fiscal agent, the RMA's books and records are maintained by the Brazos County Auditor's Office. The financial and compliance audit is conducted by an independent auditor and will be completed in May 2021.	Attested by RMA Chair
The annual audit shall be submitted to each county or city that is a part of the RMA within 120 days after the end of the fiscal year, and conducted by an independent certified public accountant.	Once the annual audit is completed in May, it will be distributed to the Brazos County Commissioner's Court, the City of Bryan, the City of College Station, and The Texas A&M University System.	Attested by RMA Chair
All work papers and reports shall be retained for a minimum of four years from the date of the audit.	RMA reports are on the website and available to the public and will be maintained on the RMA's server for a minimum of four years.	Attested by RMA Chair
<i>Rule §26.63 Other Reports to Counties and Cities:</i>		
Provide other reports and information regarding its activities promptly when requested by the counties or cities.	The RMA received no requests; however, the information is available on the website.	Attested by RMA Chair
<i>Rule §26.64 Operating Records:</i>		
The Department will have access to all operating and financial records of the RMA. The executive director will provide notification if access is desired by the department.	The Department has access to all operating and financial records on request. The RMA does not have an executive director. Requests can be submitted to the RMA secretary.	Attested by RMA Chair

Fund	Division Description	Account Description	Adopted Budget
93000	42400100-Regional Mobility Authority	51300000-Salary - Staff	16,318.00
93000	42400100-Regional Mobility Authority	51990000-Accrued Salary and Wages	210.00
93000	42400100-Regional Mobility Authority	53100000-Social Security	1,249.00
93000	42400100-Regional Mobility Authority	53101000-Flex Benefit Administrative Fee Expenditure	25.00
93000	42400100-Regional Mobility Authority	53200000-Retirement	2,571.00
93000	42400100-Regional Mobility Authority	53300000-Employee Health Insurance	5,733.00
93000	42400100-Regional Mobility Authority	53800000-Worker's Compensation	49.00
93000	42400100-Regional Mobility Authority	53900000-Unemployment Insurance	64.00
93000	42400100-Regional Mobility Authority	53990000-Accrued Employer Benefits	85.00
93000	42400100-Regional Mobility Authority	60170000-Copier/Printer/Fax Supplies	15.00
93000	42400100-Regional Mobility Authority	60600000-Office Supplies	23.00
93000	42400100-Regional Mobility Authority	61010000-Advertising - Legal Notices	800.00
93000	42400100-Regional Mobility Authority	61280000-Dues	325.00
93000	42400100-Regional Mobility Authority	61500000-Printing	30.00
93000	42400100-Regional Mobility Authority	61620000-Subscriptions & Publications	50.00
93000	42400100-Regional Mobility Authority	61740000-Telephone	180.00
93000	42400100-Regional Mobility Authority	61801000-Travel	2,100.00
93000	42400100-Regional Mobility Authority	65540000-Copier/Printer/Fax Maintenance	23.00
93000	42400100-Regional Mobility Authority	67203000-Minor Computer Hardware	-
93000	42400100-Regional Mobility Authority	67286000-Equipment - Other End Date	-
93000	42400100-Regional Mobility Authority	67342000-Furniture-End Date	-
93000	42400100-Regional Mobility Authority	71117000-Internet Contracts	1,000.00
93000	42400100-Regional Mobility Authority	71500000-Rental - Equipment	23.00
			30,873.00