



**Brazos County Regional Mobility Authority
Regular Board Meeting**

Friday, July 29, 2022, at 1:30 p.m.

Brazos County Commissioner's Courtroom
200 South Texas Avenue, Bryan, TX 77803

1. Welcome and Open Meeting

Chair Barry Moore will call the meeting to order, lead the Pledge of allegiance to the American and Texas flags and offer an invocation.

2. Public Comments Regarding Items Not on the Agenda

Individuals who wish to address the Board of Directors must request to comment. To comment, contact Lisa Lyon at llyon@bcsmmpo.org prior to 5:00 pm on June 22, 2021. Include name, address and subject to comment on in the body of the email. Please limit your comments to three minutes per topic.

3. Approval of Minutes from the May 12, 2022 RMA Board Meeting

*Consider adoption – **Action Required.** (See attachment)*

4. Presentation of the RMA's Financial Statements for the Year Ended September 30, 2021

Financial statements for the year ended September 30, 2021 (FY 2021) were prepared by Katie Conner, C.P.A., Brazos County Auditor. A statutorily required independent audit was conducted by Ingram-Wallis for FY 2021 and their report has been included. The Financial Statements will be published on the RMA's website.

5. Adoption of Draft FY 2023 RMA Operating Budget

*Since the RMA is a political subdivision of Brazos County it must submit an annual budget each May. The RMA Secretary/Treasurer has submitted a proposed budget which was due on May 27, 2022; however, the budget may be amended by the RMA Board during the County's budget review process before all County budgets are finalized. The benefit amount can change due to increases/decreases in benefit cost to the county. The contingency amount will be carryover funds from FY 2022 less the operating budget for FY 2023 so those funds will not be added until after the beginning of the fiscal year. The Board will need to review, revise, and adopt the FY 2023 budget with the caveat to amend the employee benefit amount as approved by Brazos County. – **Action Required.** (See attachment)*

6. Consider adoption of Shared Expense Agreement between the RMA and the Brazos County Metropolitan Planning Organization (BCSMPO)

*To show the RMA is not using any of the MPO's allocated State Planning funds to pay for any portion of RMA operations, the RMA and MPO enters into a shared use agreement to clarify how expenditures that could be used for both the RMA and BCSMPO are being accounted for separately. The Shared Expense Agreement follows the FY 2023 proposed budget in Item \$5 and there was no increase in funds. This document has been drafted by the BCSMPO and the Board is being asked to review and consider adoption. **Action Required.** (See attachment)*

7. Strategic Plan Update

The Strategic Plan Committee is currently developing the FY 2023 Strategic Plan that begins October 1, 2023. An update will be given on the status of the process.

8. Board Member Reports

9. Chairman's Report

10. Adjourn