



January 31, 2024

Marc D. Williams
Executive Director
Texas Department of Transportation
125 East 11th Street
Austin, TX 78701

RE: Submission of Brazos County Regional Mobility Authority (BCRMA) Compliance Report Pursuant to 43 TAC §26.65(a)

Dear Mr. Williams:

Attached is a copy of the BCRMA's Compliance Report for the 2023 Fiscal Year. This Compliance Report is submitted in satisfaction of the requirement set forth in 43 TAC §26.65(a).

This Compliance Report was approved by official action of the BCRMA Board of Directors on January 31, 2024. As the Board Chair of the BCRMA, I hereby certify that the enclosed Compliance Report is correct.

If you have any questions, call me at (970) 260-5298.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. P. Moore", written over a horizontal line.

Barry Moore, Board Chair
Brazos County Regional Mobility Authority

xc: Brigida Gonzalez, MPA, Planner, Transportation Planning and Programming Division, TxDOT
Chad Bohne, P.E., District Engineer, TxDOT Bryan District

Brazos County Regional Mobility Authority

Compliance Report

Texas Administrative Code Title 43, Part I, Chapter 26, Subchapter G

§26.65(a) Annual Reports to the Commission

Compliance Rule	Compliance Statement	Certification
<i>Rule §26.61 Written Reports:</i>		
The annual operating and capital budgets adopted by the RMA year.	The RMA adopted an annual operating budget (see attached). No capital budget was adopted.	Attested by RMA Chair
Any annual financial information and notices of material events required to be disclosed under Rule 15c2-12 of the SEC.	N/A	Attested by RMA Chair
To the extent not disclosed in another report required in this compliance report, a statement of any surplus revenue held by the RMA and a summary of how it intends to use the surplus revenue.	The RMA continues to use carryover funds from the allocations from six entities totaling \$100,000.	Attested by RMA Chair
An independent auditor's review of the reports of investment transactions prepared under Government Code, §2256.023.	As our fiscal agent, the RMA's books and records are maintained by the Brazos County Auditor's Office. Audit's and reports of investment transactions are conducted and prepared by an independent auditor and will be completed in May 2024.	Attested by RMA Chair
<i>Rule §26.62 Annual Audit:</i>		
The RMA shall maintain its books and records in accordance with generally accepted accounting principles in the United States and shall have an annual financial and compliance audit of such books and records.	As our fiscal agent, the RMA's books and records are maintained by the Brazos County Auditor's Office. The financial and compliance audit is conducted by an independent auditor and will be completed in May 2024.	Attested by RMA Chair
The annual audit shall be submitted to each county or city that is a part of the RMA within 120 days after the end of the fiscal year, and conducted by an independent certified public accountant.	Once the annual audit is completed in May, it will be distributed to the Brazos County Commissioner's Court, the City of Bryan, the City of College Station, and The Texas A&M University System.	Attested by RMA Chair
All work papers and reports shall be retained for a minimum of four years from the date of the audit.	RMA reports are on the website and available to the public and will be maintained on the RMA's server for a minimum of four years.	Attested by RMA Chair
<i>Rule §26.63 Other Reports to Counties and Cities:</i>		
Provide other reports and information regarding its activities promptly when requested by the counties or cities.	The RMA received no requests; however, the information is available on the website.	Attested by RMA Chair
<i>Rule §26.64 Operating Records:</i>		
The Department will have access to all operating and financial records of the RMA. The executive director will provide notification if access is desired by the department.	The Department has access to all operating and financial records on request. The RMA does not have an executive director. Requests can be submitted to the RMA secretary.	Attested by RMA Chair

**Brazos County, Texas
Budget Worksheet
Fiscal Year 2022-2023**

42400100 Regional Mobility Authority

Base Operating Budget

Account Title	2021-2022 Adopted Budget	2021-2022 Actual Expenditures To Date	Percent Spent	2022-2023 Adopted Budget	Increases / Decreases	Budget Justification (NOTES)
51300000 Salary - Staff	11,207.00	9,571.00	85.40%	12,047	840 -	
51810000 Longevity - County	75.00	75.00	100.00%	75	0 -	
51910000 Vacation Pay	-	360.96	-	-	- -	
51920000 Sick Pay	-	43.10	-	-	- -	
51990000 Accrued Salary and Wages	44.00	-	-	-	(44) -	
Salaries and Wages	11,326.00	10,050.06	88.73%	12,122	796 -	
53100000 Social Security	867.00	747.30	86.19%	928	61 -	
53101000 Flex Benefit Administrative Fee Expenditure	17.00	1.54	9.06%	17	0 -	
53200000 Retirement	1,897.00	1,656.08	87.30%	2,031	134 -	
53300000 Employee Health Insurance	3,978.00	-	-	4,119	141 -	
53800000 Worker's Compensation	22.00	16.39	74.50%	19	(3) -	
53990000 Accrued Employer Benefits	27.00	-	-	-	(27) -	
Benefits	6,808.00	2,421.31	35.57%	7,114	306 -	
60170000 Copier/Printer/Fax Supplies	15.00	-	-	15	0 -	
60600000 Office Supplies	68.00	29.99	44.10%	68	0 -	
61010000 Advertising - Legal Notices	960.00	640.00	66.67%	960	0 -	
61280000 Dues	325.00	352.09	108.34%	325	0 -	
61500000 Printing	30.00	-	-	30	0 -	
61620000 Subscriptions & Publications	50.00	-	-	50	0 -	
61740000 Telephone	180.00	165.00	91.67%	180	0 -	
61801000 Travel	2,100.00	-	-	2,100	0 -	
Departmental Support	3,728.00	1,187.08	31.84%	3,728	0 -	
65540000 Copier/Printer/Fax Maintenance	23.00	12.24	53.22%	23	0 -	
Repairs and Maintenance	23.00	12.24	53.22%	23	0 -	
71117000 Internet Contracts	1,000.00	19.69	1.97%	1,000	0 -	
71500000 Rental - Equipment	23.00	22.32	97.04%	23	0 -	
Contractual Services	1,023.00	42.01	4.11%	1,023	0 -	
72090000 Auditor - External	7,500.00	7,500.00	100.00%	7,500	0 -	
Professional Services	7,500.00	7,500.00	100.00%	7,500	0 -	
Total	\$30,408.00	\$21,212.70		\$31,510	\$1,102	