

Brazos County Regional Mobility Authority

Board Meeting Minutes

January 31, 2024

- **Call to Order**

A board meeting of the Brazos County Regional Mobility Authority (BCRMA) was held in the Brazos County Commissioner's Courtroom, 200 South Texas Avenue, Bryan, Texas, beginning at 10:39 a.m. on Wednesday, January 31, 2024, with the following Board members present: Barry Moore, Chair, Presiding; Veronica Morgan, Member; and Alan Munger, Member. The attached sheet contains the names of other citizens/officials that were in attendance.

- **Public Comments**

There were no public comments.

- **Approval of Minutes from the October 25, 2023, RMA Board Meeting**

Minutes from the October 25, 2023, Brazos County Regional Mobility Authority Board Meeting were considered for adoption. **A motion to approve the minutes was made by Mr. Munger. The motion was seconded by Ms. Morgan. The motion passed by a unanimous vote.**

- **Funding RMA Activities**

The voter referendum at the end of 2022 did not pass. The original funding for the RMA from city partners, the university, and some local non-profits will run out at the end of this year. Mr. Moore has had discussions with each (City of College Station, City of Bryan, Brazos County, and A&M University System) regarding contributing \$10,000 each to continue to fund the RMA. All entities have expressed a general willingness to do so. Mr. Moore is seeking a motion from the board to formally request these funds.

A motion was made by Ms. Morgan for the RMA Chair to initiate a formal request to the City of Bryan, City of College Station, Brazos County, and Texas A&M System for \$10,000. The motion was seconded by Mr. Munger. The motion passed by a unanimous vote.

- **Annual Compliance Report**

The RMA's Annual Compliance Report for FY 2023 was submitted to the Board for approval.

A motion was made by Ms. Morgan to approve the FY 2023 Compliance Report and submit the report to TxDOT. The motion was seconded by Mr. Munger. The motion passed by a unanimous vote.

- **RFP for Audit Services**

Charles Wendt with the Brazos County Purchasing Department explained the county's process for obtaining an RFQ. Because the expenditure will be less than \$50,000 it does not have to be advertised per state statute. Once the requirements are put together, it would go to Commissioner's Court for formal permission to advertise. Once permission is granted, the solicitation would be sent using the vendor portal which includes vendors from the City of Bryan, City of College Station, and San Jacinto River Authority. Typically at the county level, Purchasing oversees the review process and makes a recommendation. In this case, the board or selection committee can review the submittals and recommend a formal award of the contract.

Currently, the RMA has been using the county's contract which is primarily for a more complex process with multi-funded projects. If the board is able to give an accurate representation of exactly what the RMA transactions and audit requirements are (that are possibly much more simple), then there may be a cost savings going forward.

The board would like to streamline the process of obtaining the RFQ's as much as possible. Once the RFQ is published by Purchasing, Mr. Moore, with the assistance of Mr. Rudge and the Purchasing Department, will make a recommendation on selection of an outside auditor for the RMA. Mr. Wendt agreed that the Purchasing Department could serve in an advisory role with developing the contract.

A motion was made by Ms. Morgan to request Brazos County to seek an RFQ for audit services for the RMA Board and once submittals are received, directs Mr. Moore, with the assistance of Mr. Rudge of the MPO and the Brazos County Purchasing Department to select an outside auditor for the RMA. The motion was seconded by Mr. Munger. The motion passed by a unanimous vote.

- **Board Member Reports/Chairman's Reports**

Mr. Moore still believes the RMA is a very valuable resource for the community and possibly some things will happen in the next few years to help the community acknowledge that. The key for the RMA right now is to keep it active even if the RMA is not able to have the immediate impact originally hoped for. There was much effort, time, energy and resources to create the RMA. The RMA has support from Texas A&M, the county, and both cities. Moving forward, it is important to demonstrate the value of an RMA to the community. Mr. Moore thanked everyone for attending and for all of their assistance and continued support.

- **Adjourn**

The meeting was adjourned at 10:51 a.m.



Brazos County Regional Mobility Authority

Meeting: RMA Board Meeting

Date: January 31, 2024

Name	Agency
WM. CHARLES WENDT	B/C PURCHASING
Tedi Ellison	The Ellison Firm
JASON SCHUBERT	CITY OF COLLEGE STATION
JO MARION	BRAZOS TRANSIT DISTRICT
Barb Brundahl	BESMPO
Prarthana Raney	Brazos County
Paul Ressler	City of Bryan
STEVE ALDRICH	BRAZOS COUNTY
Jason Burknecht	City of Bryan

ATTEST:



RMA Board Chair or Vice-Chair
Brazos County Regional Mobility Authority



RMA Board Secretary

5/15/24

Date